

## KEY DATES FOR 2023

**Term 1:** Monday 30<sup>th</sup> January – Friday 14<sup>th</sup> April

**Term 2:** Monday 1<sup>st</sup> May – Friday 7<sup>th</sup> July

**Term 3:** Monday 24<sup>th</sup> July – Friday 29<sup>th</sup> September

**Term 4:** Monday 16<sup>th</sup> October – Friday 15<sup>th</sup> December

**Vacation Care:** Is offered between term dates

**End of Year Closure Dates December 2023-January 2024:** To be advised

*OSHC is closed on Public Holidays*

## PERMANENT BOOKINGS

**New Families and Families who need to add a new child to OSHC:**

Please contact our admin assistant via email [oshc@magillschool.net](mailto:oshc@magillschool.net) to start your enrolment.

## CANCELLATION POLICY

**School Terms:** A one week (7 days) cancellation period will apply for all bookings made. All bookings not cancelled 7 days before the booking will be charged as normal *unless a medical certificate has been provided*. CCS entitlements will still be paid if eligible.

**Vacation Care and Pupil Free Days:** Once a booking has been made, the full fee will apply to all cancellations, *unless a medical certificate has been provided*. CCS entitlements will still be paid if eligible.

**If your child will be absent for their booked session, please notify OSHC as soon as possible by marking 'Absent' on your Xplor Home App, or via email or TEXT.**

## PARKING

Please park on the road and enter via the gate and pathway when dropping off or collecting your child/ren. Do not use Staff Carpark.

# Magill School OSHC

## Information for Families



*Dear Families,*

*This flyer is a small snapshot from our Magill OSHC Handbook to provide all families with IMPORTANT INFORMATION for 2023. For the Full Handbook please go to the school website or see OSHC Staff when next at OSHC for a copy. If you have any questions please do not hesitate to contact OSHC on the details below,*

*Kind Regards,  
Magill School OSHC*

## CONTACT DETAILS

**Phone: 8332 5762**

**Mobile / Absent TEXT line: 0418 994 032**

**Email: [oshc@magillschool.net](mailto:oshc@magillschool.net)**

## ROUTINES AND TEAM LEADERS

**Director:** Anna Alfredsson

**Admin Assistants:** Savi & Lauren

We are excited to announce the service has appointed Team Leaders in year level groups to program age-appropriate activities and group times for your children.

**The Team Leaders for 2023 are as follows:**

<b>Reception</b>	Rommi & Kulwinder
<b>Junior (Years 1 &amp; 2)</b>	Lina, Ben & Lucy
<b>Middle (Years 3 &amp; 4)</b>	Lidia & Harvey
<b>Primary (Years 5 &amp; 6)</b>	Lilli & Jazi

Geordie Mullan, our Educational Leader will oversee each group and support our educators to provide exciting and engaging experiences for the children.

## MENU

**Before School Care:** Daily breakfast menu includes Weet-Bix, Corn flakes, Rice Bubbles with dairy free milk options, toast with a variety of toppings, and a weekly special item.

**After School Care:** Daily snack menu includes platter of mixed vegetables, seasonal fruit platter, diced cheese and crackers, and a daily special item.

**Vacation Care:** Daily afternoon snack only includes platter of mixed vegetables, seasonal fruit platter, diced cheese and crackers, and a daily special item.

## FEES PER CHILD

<b>Session</b>	<b>Permanent &amp; Casual</b>
<b>Before School Care</b>	\$12.00 *
<b>After School Care</b>	\$21.00 *
<b>Vacation Care / Pupil Free (Home Days)</b>	\$50.00 *
<b>Vacation Care (Incursions)</b>	\$55.00 *
<b>Vacation Care (Excursions)</b>	\$60.00 *

\* Child Care Subsidy may apply.

## OPENING HOURS

**Before School Care: 7:00am - 8:45am** and **After School Care: 3.05pm - 6.15pm**

**Vacation Care/Pupil Free Day: 7.30am - 6pm**

## LATE FEES

A late collection flat fee per child will be imposed when a parent/caregiver arrives later than the After School Care closing time of 6.15pm due to breach of license finishing time.

<b>Time</b>	<b>Fee</b>
<b>6:16pm – 6:20pm</b>	\$5.00
<b>6:21pm – 6:25pm</b>	\$20.00
<b>6:26pm – 6:30pm</b>	\$40.00
<b>Every 15 minutes after</b>	\$20.00

For collection after 6:30 we will enact our uncollected child policy and police will be notified.

Fees and reminders will be issued on your statement  
The service will attempt to contact listed authorities however if no contact can be made or non-collection within 30 minutes the police will be contacted.